



First Pres Maumee
LOVE FIRST

Kitchen Coordinator

About First Pres Maumee: We are a church family engaging each person to enrich our community for God's glory through Jesus. That's our mission. Established in 1820, we have been a community gathering place in Maumee and the greater Toledo area for more than 200 years. Anyone is welcome. Food has always been and continues to be an important part of the community life of the church.

Job Description

To lead all aspects of food planning and execution within the life of the church, coordinating with other staff and volunteers throughout the process.

Responsibilities

- Lead in the planning, organization, shopping, and preparation for the community meal offered on Wednesday nights. *(This meal currently serves @75 people but we are hoping for growth.)*
- Organization and cleaning of the pantry, refrigerator, freezer and ice maker
- Prepare and/or coordinate food and fruit options for Sunday mornings
- Meal plan within a given budget
- Replenishment of pantry items
- Other duties as assigned

Terms of Employment/Evaluation

- Pay range: \$15/hr (10-12 hours per week)
- At-Will Employment

Supervisor

Stacey Tolbert, Director of Engagement
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